

NOV 28 2013



**Expense Claims Forms**

Date: November 27, 2013

EMPLOYEE# [Redacted]

NAME **Carolyn Warren**  
FIRST MIDDLE LAST

Position **VP Arts**

DEPT **Executive Office**

Mailing Address :

Itinerary and Purpose of Travel : Business for the Arts Awards Gala-Toronto (Nov 14-16/13) /

*Please leave the colored cells for Financial Services*

Receipt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	11/14/2013	Travel	3101	2100	270900	690				ICO Taxi	\$ 18.00		\$ 18.00
2	11/14/2013	Travel	3101	2100	270900	690				Diamond Taxi	\$ 14.00		\$ 14.00
3	11/14/2013	Travel	3101	2100	270900	690				Airlift Service Ltd.	\$ 61.00		\$ 61.00
4	11/14/2013	Travel	3101	2100	270900	690				Beck Taxi	\$ 14.00		\$ 14.00
5	11/15/2013	Travel	3101	2100	270900	690				Beck Taxi	\$ 12.00		\$ 12.00
6	11/15/2013	Travel	3101	2100	270900	690				Beck Taxi	\$ 11.50		\$ 11.50
7	11/15/2013	Travel	3101	2100	270900	690				Co-op Cabs	\$ 15.00		\$ 15.00
8	11/15/2013	Travel	3101	2100	270900	690				Blueline Taxi	\$ 18.00		\$ 18.00
9	11/15/2013	Travel	3101	2100	270900	690				Beck Taxi	\$ 14.00		\$ 14.00
10	11/15/2013	Travel	3101	2100	270900	690				Beck Taxi	\$ 13.50		\$ 13.50
11	11/16/2013	Travel	3101	2100	270900	690				Co-op Cabs	\$ 15.00		\$ 15.00
12	11/16/2013	Travel	3101	2100	270900	690				Co-op Cabs	\$ 58.00		\$ 58.00
13	11/16/2013	Travel	3101	2100	270900	690				Diamond Taxi	\$ 13.00		\$ 13.00
14	11/15/2013	Meals	3106	2100	270900	690				O&B Canteen at TIFF	\$ 6.50		\$ 6.50
15	11/15/2013	Meals	3106	2100	270900	690				Luma at TIFF	\$ 66.67		\$ 66.67
16				2100									\$ -
17				2100									\$ -
18				2100									\$ -
19				2100									\$ -
20				2100									\$ -
<b>Total Expenses : A</b>											<b>\$ 350.17</b>		<b>350.17</b>

Summary by Expense Type										
GL	Fund	Expense Type	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	2100	Travel	270900	690				277.00	-	277.00
3102	2100	Travel-BOG						-	-	-
3105	2100	Accommodation						-	-	-
3106	2100	Meals						73.17	-	73.17
3610	2100	Hosting	270900	690				73.17	-	73.17
3611	2100	Hosting-Alcohol						-	-	-
3107	2100	Incidentals						-	-	-
6132	2100	Travel Advance						-	-	-
<b>Total</b>								<b>350.17</b>		<b>350.17</b>

Travel Advance (positive)	B 6132-2100	\$ [Redacted]
	A-B	\$ 350.17

**ENTERED NOV 30 2013**

[Redacted Signature]

Date: **Nov. 27, 2013**

[Redacted Signature]

Date: **DEC 02 2013**

<b>Return to Requestor</b>	Leanne Carignan
<b>Department</b>	Executive Office
<b>Cost Centre Code</b>	270900
<b>Prepared By</b>	Leanne Carignan



INDEPENDENT CAB OWNERS'  
CO-OPERATIVE INCORPORATED  
TORONTO, ONTARIO

Date: Nov 13 FARE: 


  
From: \_\_\_\_\_ TIP: 


  
To: \_\_\_\_\_ TOTAL: 18.00  
Cab# 1234567 Driver:

RECEIPT

1

Flat rates available for Airport, Out of Town,  
Business Trips, Sightseeing, Etc: Ask Driver for details.



www.diamonntaxi.ca

416-366-6868

DATE: Nov 13 AMT. \$ 12.50  
FROM: \_\_\_\_\_  
TO: \_\_\_\_\_  
D: HST# \_\_\_\_\_  
C: \_\_\_\_\_  
Thank You

The HST# is a "notional" or applied to the driver's HST registered number, not Diamond Taxi Ltd.

2

RECEIPT

Car No: 189 Date: Nov 13  
From: \_\_\_\_\_  
To: \_\_\_\_\_  
Amount Paid \$ 6.00 Signature:

Thank you for using Airlift

3

BECK TAXI



RECEIPT



Cab No. 686 G.S.T. \_\_\_\_\_  
From: \_\_\_\_\_  
To: \_\_\_\_\_  
Date Nov 14 Amount 14.00  
Signature:

416.751.5555

BECK TAXI streets

see reverse for your entry code to win.

4

BECK TAXI



# RECEIPT



Cab No. 1167 G.S.T. \_\_\_\_\_

From King / University

To Archie / Blower

Date 15/11/13 Amount 12.17

Signature \_\_\_\_\_

**416.751.5555**

BECK TAXI streets

see reverse for your entry code to win.

(3)

BECK TAXI



# RECEIPT



Cab No. 884 G.S.T. \_\_\_\_\_

From \_\_\_\_\_

To \_\_\_\_\_

Date \_\_\_\_\_ Amount \$11.50

Signature \_\_\_\_\_

**416.751.5555**

BECK TAXI streets

see reverse for your entry code to win.

(6)

## RECEIPT

CALL NO. \_\_\_\_\_ DATE \_\_\_\_\_

CAB NO. \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_

DRIVER'S NAME \_\_\_\_\_

FROM \_\_\_\_\_

TO \_\_\_\_\_

NOTE: AMOUNT SHOWN ABOVE INCLUDES HST  
Driver is an Independent Contractor, any HST input Credit  
may be claimed as "NOTIONAL" or applied to driver's  
registration number, not Co-op Cabs.

DRIVER'S HST NO.  
(if applicable)

(7)



## RECEIPT FOR CAB FARE

Job # \_\_\_\_\_

Amount 15.00 Date 11/1/13

From \_\_\_\_\_

To TIFF

Cab No. 76 Driver \_\_\_\_\_

H.S.T. Included in meter fare



(8)

BECK TAXI



# RECEIPT



Cab No. 1260 G.S.T. \_\_\_\_\_

From 647-

To \_\_\_\_\_

Date 11/1/13 Amount 11.4

Signature \_\_\_\_\_

**416.751.5555**

BECK TAXI streets

see reverse for your entry code to win.

(9)

10

# WSIB01

## BECK TAXI



Workplace Safety & Insurance Board

Claim No. [REDACTED]

Date: 11/16

Cab No.: 480

Driver: [REDACTED]

From: Crown

To: 161 Bay St

Charge Total: \$ 13.50

11

### RECEIPT

CALL NO. \_\_\_\_\_ DATE \_\_\_\_\_

CAB NO. \_\_\_\_\_ AMOUNT \$ 15.00

DRIVER'S NAME \_\_\_\_\_

FROM NOV 16 - 2013

TO \_\_\_\_\_

NOTE: AMOUNT SHOWN ABOVE INCLUDES HST  
Driver is an Independent Contractor, any HST Input Credit  
may be claimed as "NOTIONAL" or applied to driver's  
registration number, not Co-op Cabs.

DRIVER'S HST NO. \_\_\_\_\_  
(if applicable)

12

### RECEIPT

CALL NO. \_\_\_\_\_ DATE Nov/16/13

CAB NO. A804 AMOUNT \$ 58.-

DRIVER'S NAME [REDACTED]

FROM \_\_\_\_\_

TO Airport

NOTE: AMOUNT SHOWN ABOVE INCLUDES HST  
Driver is an Independent Contractor, any HST Input Credit  
may be claimed as "NOTIONAL" or applied to driver's  
registration number, not Co-op Cabs.

DRIVER'S HST NO. \_\_\_\_\_  
(if applicable)



www.diamonntaxi.ca

# 416-366-6868

DATE 16-11-13 AMT. \$ 13.-

FROM 225 Bay St

TO Bank Branch

DRIVER'S NAME [REDACTED] HST# \_\_\_\_\_

CAB# 111

The Driver is an independent Contractor, any HST input credit may be claimed  
as "notional" or applied to the driver's HST registered number, not Diamond Taxi Ltd.

Thank You

13

14

15

O&B Canteen at TIFF Bell LightBox  
330 King St W.  
Reitman Square  
Toronto, ON  
M5V 3X2  
647-288-4710

Luma at TIFF Bell Lightbox  
350 King St W, 2nd Floor  
Reitman Square  
Toronto, ON  
M5V 3X2  
647-288-4715

Pre-Receipt

Pre-Receipt

Date: 11-15-13 Time: 2:18:47 PM  
Table: 71 Cover: 2  
Staff: Eamon Term: T61415  
Slip: 0000T61406000079698 0  
Print Time: 3:34:25 PM

Date: 11-15-13 Time: 12:39:24 PM  
Table: 73 Cover: 2  
Staff: Adam Term: T61408  
Slip: 0000T61408000025462 0  
Print Time: 1:39:08 PM

Qty Description	Amount
1 Latte	3.25
1 Tea	2.50
<b>Subtotal</b>	<b>5.75</b>
<b>Sales Tax</b>	<b>0.75</b>
<b>Total \$</b>	<b>6.50</b>
<b>Balance</b>	<b>6.50</b>

Qty Description	Amount
1 Q-Water	2.50
1 Q-Water	2.50
1 Chicken Caesar	19.00
1 Steak Tartare Crost.	16.00
1 Romaine Salad	11.00
1 Cappuccino	4.50
1 Tea	3.50
<b>Subtotal</b>	<b>59.00</b>
<b>Sales Tax</b>	<b>7.67</b>
<b>Total \$</b>	<b>66.67</b>
<b>Balance</b>	<b>66.67</b>

*John Graham*

*Mark Stewart  
CBC*

70.00

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give a dining experience with

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GIFT CARDS

OLIVER & BONACINI  
- GIFT CARDS

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purchase at any host desk  
or online at oliverbonacini.com

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